

Sandhills Public Schools

School Board Minutes
SHS SPED Room

January 13th, 2019
6:00 p.m.

Minutes of the Regular December Board Meeting

1. 6:00 p.m. Meeting Called to Order
2. Pledge of Allegiance / Open Meetings Act
3. Attendance – Present – Jeff Martindale, Reed Larson, Tyson Cox, Steve Bass, Michelle Milleson, Tedd Teahon, Gary Cooper (Superintendent), and J.D. Furrow (Principal/Recorder)
4. Approval of the Meeting Agenda
 - a. Motioned by Michelle Milleson, Seconded by Steve Bass – Passed 6-0
5. Superintendent Gary Cooper assumed chairmanship of the meeting for the purpose of election of the school board president. It was moved by Tyson Cox that all officers remain in their current position. This motion was seconded by Steve Bass, and the motion was passed with a 6-0 vote.
 - a. The Board officers for 2020 are as follows: Board President – Tedd Teahon, Board Vice President Steve Bass, Board Secretary – Jeff Martindale, and Board Treasure – Michelle Milleson.
 - b. Superintendent Gary Cooper turned the meeting back over to Board President Tedd Teahon.
6. Appointments of Board Committees
 - a. Committee on American Civics – Michelle Milleson, Reed Larson, and Steve Bass
 - b. Sandhills-Thedford Coop Committee – Tyson Cox and Tedd Teahon
 - c. Other committee will be advisory and assigned by the Board President on an as needed basis.
7. Approve the Consent Agenda –
 - a. Approve Minutes of the 12/09/19 regular meeting,
 - b. Approve the Financial Reports
 - c. Approve Payment of the bills
 - d. Excuse absent BOE members -- None
 - e. Verification of Publication of the 12/09/19 minutes and 1/13/20 meeting notices in the Chief
Motioned by Tyson Cox, Seconded by Jeff Martindale -- Passed 6-0

8. Requests to Address the Board

- a. None Present

9. Discussion Items:

- a. SDEA negotiations – SDEA Proposal of a base raise of \$1000 to \$36,200 and the boards proposal to raise the health insurance deductible from \$1050 single/\$2100 family to \$1900 single/\$3800 family was agreed upon by both parties. Discussion was had on contract language for items #6 – PTO, #8 – Professional Development, and #11 – Insurance deductible reimbursement. Language will be addressed in the 2020-21 contract for both the SDEA President and Board President to sign.
- b. Sandhills-Thedford Athletic Cooperative update – Mr. Furrow and the S/T Coop committee members shared the discussions from our last Coop meeting. No Action items came from the winter meetings.

10. Superintendent/Principal Report

- a. Board Self-Evaluation-NASB Marcia Herring-4:00 Monday, Feb. 10, 2020 – Mr. Cooper reviewed with the board the upcoming workshop
- b. Personnel Update – Mr. Furrow led discussion on potential upcoming staffing changes.
- c. Kearney NASB Budget & Finance Workshop Feb. 5th – Mr. Furrow invited any board members that wanted to attend the workshop as we prepare for the transition from Mr. Cooper to Mr. Furrow and the upcoming budget process.
- d. NASB Updates – Agenda Items – Mr. Cooper reviewed NASB suggested topics for January board work.
- e. Update on Bus – Mr. Furrow shared that we have not received final word on the upcoming grant to purchase a new bus, as soon as we hear we will initiate the purchase of a new bus.
- f. Other – Mr. Furrow and Mr. Cooper discussed with the board our financial situation and the effects of a slow agricultural economy on school funds timing.

11. Business Items:

300.01	Role of Administration
301	Administrative Structure
301.01	Structure of Management
301.02.	Management Team
301.03	Succession of Authority to the Superintendent
301.04	Communication Channels
302	Superintendent
302.01	Superintendent Qualifications, Recruitment, Appointment

- 302.02 Superintendent Contract and Contract Nonrenewal
- 302.03 Superintendent Salary and Other Compensation
- 302.04 Superintendent Duties
- 302.05 Superintendent Evaluation
- 302.06 Superintendent Professional Development
- 302.07 Superintendent Civic Activities
- 302.08 Superintendent Consulting/Outside Employment

303 Administrative Employees

- 303.01 Administrative Positions
- 303.02 Administrator Qualifications, Recruitment, Appointment
- 303.03 Administrator Contract and Contract Nonrenewal
- 303.04 Administrator Salary and Other Compensation
- 303.05 Administrator Duties
- 303.06 Administrator Evaluation
- 303.07 Administrator Professional Development
- 303.08 Administrator Civic Activities
- 303.09 Administrator Consulting/Outside Employment

304 Policy Implementation

- 304.01 Development and Enforcement of Administrative Regulations
- 304.02 Monitoring of Administrative Regulations
- 304.03 Handbooks and Directives

305.0 Administrative Code of Ethics

a. Review, consider, and take all necessary action to approve the review of section 300. Motioned by Tyson Cox, seconded by Michelle Milleson – passed 6-0

b. Review, consider & take all necessary action to approve the review of Board Policy Section 1000, “**Community/Educational Agency Relations**”

- 1001 Principles and Objectives for Community Relations
- 1002 District Annual Report
- 1003 Public Examination of District Records

1004 Press, Radio and Television News Media

- 1004.01 Media Relations
- 1004.02 Press Releases, Conferences and Interviews
- 1004.03 Live Broadcast or Videotaping
- 1004.04 Crisis Management Communications

1005 Public Participation in the School District

- 1005.01 Public Complaints
- 1005.02 Parent Relations Goals
- 1005.03 Parent Involvement in the Schools
- 1005.04 Community Relations Goals
- 1005.05 Community Involvement in Decision Making
- 1005.06 Community Resource Persons
- 1005.07 Visitors to School
- 1005.08 Public Conduct on School Premises
- 1005.09 Skateboarding and Rollerblading

- 1005.10 Distribution or Posting of Materials
- 1005.11 Volunteers in the Schools
- 1006 Use of District Facilities and Equipment**
- 1006.01 Community Use of School District Buildings, Sites and Equipment
- 1006.02 Smoke-Free Environment
- 1007 Education Agency Relations

Motioned by Jeff Martindale, seconded by Michelle Milleson – Passed 6-0

- c. Review, consider, and take all necessary action to approve the NASB Superintendent Evaluation instrument for future performance evaluations of the superintendent.
Motioned by Jeff Martindale, Seconded by Steve Bass – passed 6-0
- d. Review, consider, and take all necessary action to approve the Superintendent contract and salary of \$120,000 plus benefits to JD Furrow for the 2020-21 school year.
Motioned by Michelle Milleson, Seconded by Reed Larsen – passed 6-0
- e. Review, consider, and take all necessary action to approve the master contract for the certified non-supervisory staff as negotiated for 2020-21. Base \$36,200 – Insurance \$1900/\$3800
Motioned by Tyson Cox, seconded by Jeff Martindale – Passed 5-0 (Tedd Teahon abstained)
- f. Review, consider, and take all necessary action related to appointing JD Furrow as the district’s Non-discrimination Compliance Coordinator to meet federal Equal Employment Opportunity requirements.
Motioned by Michelle Milleson, seconded by Steve Bass – Passed 6-0
- g. Review, consider, and take all necessary action related to appointing JD Furrow as the district’s Title IX Coordinator for Sandhills Public School District.
Motioned by Tyson Cox, Seconded by Reed Larsen – Passed 6-0
- h. Review, consider, and take all necessary action to pass a resolution for re-adoption of all existing policies, regulations and handbooks for the governance of the district.
Motion by Steve Bass, seconded by Jeff Martindale – Passed 6-0
- i. Review, consider, and take all necessary action to pass a resolution for the, “Upper North Loup Natural Resources District Hazard Mitigation Plan Update” in its entirety.
Motioned by Tyson Cox, Seconded by Jeff Martindale – Passed 6-0

12.Meeting Adjourned at 7:00 p.m.

Official Meeting Notice:

The next board workshop will be held February 10th, 2020 at 4:00 p.m. in the high school lecture hall. The purpose of this workshop is for the board to go through a self-evaluation process led by NASB representation. The next regular board meeting of the Sandhills Public Schools will be February 10th, 2020 at 6:00 p.m. The meeting will be held in the high school lecture hall and is open to the public. An agenda is kept continually current and available for public inspection in the Superintendent's Office during regular business hours with reasonable notice.

Respectfully Submitted,

J.D. Furrow (Recording Secretary)

Vendor Name	Invoice Number	Description	Amount
Checking Account ID 1	Fund Number 01	GENERAL FUND	
ASCAP	20200107	Music License	363.00
Total ASCAP			<u>363.00</u>
Broken Bow Floral	20200107	Funeral Floral	60.00
Total Broken Bow Floral			<u>60.00</u>
CCT Real Estate LLC	20200107	Weight Room Rent	200.00
Total CCT Real Estate LLC			<u>200.00</u>
CDW Government	20200107	Network Hardward	259.77
Total CDW Government			<u>259.77</u>
Conditioned Air Mechanical Systems & Services	20200107	Quarterly Billing	937.50
Total Conditioned Air Mechanical Systems & Services			<u>937.50</u>
Consolidated Telephone	20200107	Telephone	509.27
Total Consolidated Telephone			<u>509.27</u>
Cornhusker State Industries	20200107	Banner for Gym	82.00
Cornhusker State Industries	20200107-0001	Office Desk	2,512.00
Total Cornhusker State Industries			<u>2,594.00</u>
Corporate Payment Systems	20200107	December Charges	626.78
Total Corporate Payment Systems			<u>626.78</u>
Custer County Chief	20200107	Publication of Minutes	105.44
Total Custer County Chief			<u>105.44</u>
Custer Public Power District	20200107	December Use	2,835.00
Total Custer Public Power District			<u>2,835.00</u>
DAS State Accounting - Central Finance	20200107		551.24
Total DAS State Accounting - Central Finance			<u>551.24</u>
Dunning Water	20200107	HS Water/Sewer	698.00
Total Dunning Water			<u>698.00</u>
E470 Public Highway Authority	20200107	Road Toll	4.65
Total E470 Public Highway Authority			<u>4.65</u>
Eakes Office Solutions	20200107	copy machines	1,546.62
Total Eakes Office Solutions			<u>1,546.62</u>
ESU 10	20200107	SPED/STEM	9,599.35
Total ESU 10			<u>9,599.35</u>
ESU Coordinating Council	20200107	Instructional Materials	75.50
Total ESU Coordinating Council			<u>75.50</u>
FES	20200107	Web Hosting	500.00
Total FES			<u>500.00</u>

Vendor Name	Invoice Number	Description	Amount
Grocery Kart	20200107	Staff	52.66
Total Grocery Kart			52.66
Hometown Leasing	20200107	Tech Lease	677.20
Total Hometown Leasing			677.20
Inland Truck Parts & Service	20200107	Bus Repair	1,095.08
Total Inland Truck Parts & Service			1,095.08
J&J Sanitation, Inc.	20200107	HS Trash Service	690.00
Total J&J Sanitation, Inc.			690.00
Kittle's Music	20200107	Music Equipment	197.82
Total Kittle's Music			197.82
Kris Ganoung	20200107	Insurance Reimbursement	1,050.00
Total Kris Ganoung			1,050.00
Matheson Tri- Gas Inc	20200107	Ag Shop Gas	176.22
Total Matheson Tri- Gas Inc			176.22
MCI	20200107	Telephone	48.79
Total MCI			48.79
Monique Leach	20200107	1st semester mileage	863.04
Total Monique Leach			863.04
Nebraska Central Equipment, Inc	20200107	Brake Part	146.95
Total Nebraska Central Equipment, Inc			146.95
Nebraska Public Health Environmental Laborato	20200107	well testing	262.00
Total Nebraska Public Health Environmental Laborato			262.00
Nebraskaland Chiropractic, LLC	20200107	Bus Physical	130.00
Total Nebraskaland Chiropractic, LLC			130.00
NIBC,	20200107	Rental	85.00
Total NIBC,			85.00
Norms Auto	20200107	December Charges	1,872.53
Total Norms Auto			1,872.53
Oper Reimb	20200107	2012 F150 License fee	10.00
Oper Reimb	20200107-0001	Asbestos refresher class	100.00
Oper Reimb	20200107-0002	Background Checks	63.00
Total Oper Reimb			173.00
PGH&G Attorneys At Law	20200107	Telephone Conference	780.00
Total PGH&G Attorneys At Law			780.00
Presto X Company	20200107	Pest Control	165.00
Total Presto X Company			165.00

Sandhills Public Schools
01/07/2020 04:12 PM
Vendor Name

Board Report - Board
Unposted; Batch Description January2020; Fund Number 01

Page: 3
User ID: EAC
Amount

Vendor Name	Invoice Number	Description	Amount
Quill	20200107	Office Supplies	141.99
Total Quill			<u>141.99</u>
Roger Guggenmos	20200107	1st Semester Milage	972.72
Total Roger Guggenmos			<u>972.72</u>
Sandhill Oil Company	20200107	Tankwagon	3,450.52
Total Sandhill Oil Company			<u>3,450.52</u>
US. Foods	20200107	December Charges	286.37
Total US. Foods			<u>286.37</u>
Village of Thedford	20200107	Elementary Dumpster	145.00
Total Village of Thedford			<u>145.00</u>
Fund Number 01			<u>34,928.01</u>
Checking Account ID 1			<u>34,928.01</u>

Cash Receipt Listing by Fund
Unposted; Batch Description General\122019-0001; Entries to Include Entries with Amounts
Processing Month: 12/2019

Sandhills Public Schools
01/02/2020 8:17 AM
Batch Description: General\122019-0001
Fund: 01 GENERAL FUND

Receipt Number	Received From	Receipt Date	Cash Receipt Description	Chart of Account Number	Detail Description	Amount
	THOMASCOUN Thomas County Treasure	12/17/2019	Taxes	01 1100	Local District Taxes	599.51
	BLAINECOUN Blaine County Treasure	12/17/2019	taxes	01 1100	Local District Taxes	13,408.88
	LOUPCOUNTY Loup County Treasure	12/31/2019	taxes	01 1100	Local District Taxes	9,988.72
				Account Number Total: 01 1100	Local District Taxes	23,997.11
	THOMASCOUN Thomas County Treasure	12/17/2019	Taxes	01 1125	MOTOR VEHICLE TAX	1,363.86
	BLAINECOUN Blaine County Treasure	12/17/2019	taxes	01 1125	MOTOR VEHICLE TAX	1,827.96
	LOGANCOUNT Logan County Treasure	12/17/2019	taxes	01 1125	MOTOR VEHICLE TAX	248.63
				Account Number Total: 01 1125	MOTOR VEHICLE TAX	3,440.45
	WESTERNNEB Western Nebraska Bank	12/31/2019	Interest	01 1510	INTEREST	180.68
	VILLAGEOFB Village of Brewster	12/17/2019	License	01 1911	LOCAL LICENSE FEES	300.00
				Account Number Total: 01 1911	LOCAL LICENSE FEES	300.00
	THOMASCOUN Thomas County Treasure	12/17/2019	Taxes	01 2110	COUNTY FINES/LICENSE FEES	75.28
	BLAINECOUN Blaine County Treasure	12/17/2019	taxes	01 2110	COUNTY FINES/LICENSE FEES	2,100.00
				Account Number Total: 01 2110	COUNTY FINES/LICENSE FEES	2,175.28
	ESU101 ESU 10	12/31/2019	Title/Perkins	01 2210	ESU RECEIPTS	825.00
				Account Number Total: 01 2210	ESU RECEIPTS	825.00
	STATEOFNEB State of Nebraska	12/31/2019	State Aid	01 3110	State Aid	8,652.00
	STATEOFNEB State of Nebraska	12/23/2019	SPED	01 3120	Special Ed Programs	13,272.00
				Account Number Total: 01 3120	Special Ed Programs	13,272.00
				Fund Total: 01		52,842.52

Summary Totals
Account Type

Cash Accounts

Receivable Accounts

Cash Receipt Listing by Fund
Unposted; Batch Description General122019-0001; Entries to include Entries with Amounts

Subtotal Revenue 52,842.52
Subtotal Expense
Subtotal General Ledger 52,842.52
Total:

01 101 52,842.52
Total: 52,842.52

SANDHILLS PUBLIC SCHOOLS

Comparison Report 2019/2020

GENERAL FUND DISBURSEMENT

MONTH	<u>2018-2019</u>	<u>2019/2020</u>	<u>DIFFERENCE</u>
SEPTEMBER	\$275,556.18	\$328,537.57	\$52,981.39
OCTOBER	\$238,495.16	\$252,827.78	\$14,332.62
NOVEMBER	\$201,948.41	\$225,246.03	\$23,297.62
DECEMBER	\$194,300.71	\$205,505.83	\$11,205.12
JANUARY	\$207,643.82	\$205,464.95	-\$2,178.87
FEBRUARY	\$190,995.65		
MARCH	\$196,395.48		
APRIL	\$195,445.33		
MAY	\$201,679.86		
JUNE	\$198,188.25		
JULY	\$180,992.05		
AUGUST	\$228,389.80		
TOTALS	\$2,510,030.70		\$99,637.88

GENERAL FUND RECEIPTS

MONTH	<u>2018-2019</u>	<u>2019/2020</u>	<u>DIFFERENCE</u>
SEPTEMBER	\$547,097.88	\$540,183.81	-\$6,914.07
OCTOBER	\$201,552.62	\$215,496.50	\$13,943.88
NOVEMBER	\$95,363.27	\$47,994.36	-\$47,368.91
DECEMBER	\$38,282.09	\$52,842.52	\$14,560.43
JANUARY	\$402,678.13		
FEBRUARY	\$208,402.88		
MARCH	\$47,545.21		
APRIL	\$46,141.36		
MAY	\$620,597.14		
JUNE	\$274,326.26		
JULY	\$43,418.30		
AUGUST	\$30,718.85		
TOTALS	\$2,556,123.99	\$856,517.19	